# CONTRA COSTA COLLEGE

## Student Success Committee Meeting Minutes

Tuesday, February 2, 2021: 3-5pm

*\*Please note for Spring 2021, change of date and time to first Tuesdays 3-5pm\**

Location: Zoom   
<https://4cd.zoom.us/j/96103251936?pwd=YU9oQUx3c1VGb3g3TFlqYzRIM3BpZz09>

Meeting ID: 961 0325 1936 Passcode: 071444

Attendees: Rodolfo Santos, Jennifer Aguilar, Lucile Beatty, Monica Landeros, Jason Berner, Kate Weinstein, Demetria Lawrence, Shelley Ruby, Evan Decker, Rene Sporer, Brianne Ayala, Larry Womack, Carla Matute, Michael Zephyr, Nooshi Borhan, Maritez Apigo, David De La Cruz, Daisy Rodriguez, Vanessa Mercado, Vanessa Crisostomo, Blanca Castillo, Brandy Gibson, Joel Nickelson-Shanks, Mayra Padilla, Katherine Krolikowski, Carolyn Hodge, Albert Duenas, Dennis Franco, Tretha Harris, Hector Moncada,

1. Welcome by Co-Chairs (Jennifer Aguilar, Rod Santos) Meeting called to order: 3:04pm
   1. Reminder to use RAISE HAND (Click on Participants, “Raise Hand” blue button)
2. Approval of Minutes (Thursday December 3, 2020)
   * 1. First motion: Evan Decker
     2. Second: Kate Weinstein
     3. Approved unanimously
3. Public Comment (any items not listed on agenda)
4. Guided Pathways Update (Evan Decker & Demetria Lawrence)
   1. Has spring steering committee
   2. Scale of Adoption document – has been in draft form and will be going to college council – self-evaluation of progress and next steps
   3. Completed our videos for each of work groups, presented at all college day, shared at brown act committees
   4. Progress – pathway maps, will be having a forum later this semester
   5. Student engagement – would like to increase student engagement
   6. Announcement for spring forum coming soon
5. Subcommittees of the Student Success Committee - Updates
   1. Professional Development Committee (Cile Beatty)
      1. Equity Speakers Series and Speaker Themes
         1. Reviewed Campus General Survey results
            1. Themes showed a majority choosing structural racism & institutional racism, prison-school pipeline and intersectionality
         2. Explored the possibility of exploring a whole theme – School to Prison pipeline will be next year’s theme for 2021-2022
         3. SAVE THE DATE: Friday March 19th, 2021 Pedagogy Conference 8:30am-3:30pm
         4. Classified professionals – Classified Professionals Week
            1. Have themes of training with morning and afternoon options
            2. Nooshi suggested information be sent out to all faculty
   2. AB 705 Task Force (formerly Basic Skills Initiative Committee) (Jason Berner)
      1. First meeting of the semester on Thursday. Will be looking at how to support students better in English classes. Looking at a variety of things – working a lot with OER
   3. SLO & AUO Committee (Brandy Gibson)
      1. SLOs/ILOs/PLOs & College Plans – working on doing the back-end work on eLumen with a possible rollout in fall
         1. Authentic assessment – what is effective in capturing SLO data
         2. Looking for classified professional and student members to join meetings
         3. Aligning ILOs
      2. Ask Me Campaign – had a wonderful week and are working to analyzing that data
         1. 50% of students were asking about how to access zoom for online access – Logging in issues
         2. 25% redirects to A&R, Counseling, or Financial Aid
         3. 25% asking about registering with late registration code
         4. Will be sending out a follow up survey
         5. Brandy recommends consider a virtual one stop, limited hours, all semester long
         6. Kate shares concern about spreading resources too thin – there are already zoom rooms for each department
         7. Rod comments this will be discussed at Student Services Division meeting
         8. Nooshi asks about staff with different languages – Brandy commented that there were personnel on standby in the case they were needed
   4. Racial & Social Justice Committee (Mayra Padilla, Cile Beatty, Demetria Lawrence & Rod Santos)
      1. Updates
         1. Had schedule a meeting last month to discuss ideas around racial & social justice
            1. Being an advisory group – met with Dr. Bell and he liked the idea
         2. One of the principal areas is diversification of our workforce and training our leaders on racial justice – how do we support call to action
         3. Deans have been working in division to see what managers are putting in as their actions – possible additional resources for departments needing help with getting started
         4. Racial justice statement for campus – will be shared out to groups
         5. Got an opportunity to touch base after the insurrection of the capital – was helpful/grounding
      2. Public Comment
         1. Kate W. would be nice to have something regarding about dealing with burnout – would R&SJ committee could look at?
         2. Katie K. comments that all three academic senate passed a resolution to personally sign an anti-racist pledge, Racial and Social Justice committee can help with finding something others can do – personal commitments toward progress and keep moving forward
         3. Accountability – when someone makes a pledge, how do we keep them accountable—turning intent into reality
6. COVID-19
   1. Spring Semester Check In
      1. Updates from the Instructional Deans (Deans Sporer, Berner, Moore)
         1. Maintenance of labs and classrooms
            1. Science faculty have been working hard with facilities people – got better supplies
            2. Bio Sciences courses have pushed back their schedule a little further to better prepare
            3. High level of cleaning is happening – have not had any reports so far
            4. Looking at remote summer and possible fall
      2. Revisit: Student Tech Resources Proposal (Rod and Jennifer R)
         1. Review tech loan and purchase forms
         2. Hotspots – looking at financial need, items will not be returned to campus
         3. Will be keeping this form open for students
         4. Laptop loan side – most laptops are used up and will most likely run out next week
            1. We are in the process of finding vendors who can get laptops to us quick to get more laptops to college
         5. Laptop Loan:
         6. Equipment purchase:
         7. WiFi –
         8. Vaccinations – parking lots full with people who are coming in to get vaccinations
         9. Action Item: get designated spots for WiFi for students
         10. Action Item: Reach out to public health for signage for visitors coming onto campus // signage has been purchased for reserving those spaces – police services building is the best reception area – It would be good to highlight areas
         11. Maritez: would like to have an updated map for students and website.
         12. Vaccination by appointment only through CC Health
         13. Action item: Send out information regarding WiFi
      3. Revisit: Registration System Enhancements Work Group
         1. Assembling a monthly meeting
            1. Searchable functions using IGETC, CSU
            2. Will send out document once it is ready to send out
            3. Katie commented that one of the best things to recommend for anyone who has power in registration system is sit down and try to be a student – experiencing the system is priceless
            4. Action Item: District wide meeting for A&R – setting up a meeting to highlight problem areas and helping understand the process
            5. Have recommended to pilot to students but it doesn’t happen. We are moving more things online with less support.
            6. Tretha shares that the equity issue – assumption of access and knowledge of systems—understanding this and knowing it is a complicated system we need to extend our view points to the chancellor’s office

We have to try other avenues – need representation from all areas

* + - * 1. Mr. Z – several classes have support tutoring 875N class, have added many layers to just get access to support services – likes Katie’s suggestion on sitting down as a student
        2. Rod suggests to get students involved – will need help from students

**Volunteers: Vanessa Crisostomo, Jennifer Aguilar, David De La Cruz and Albert Duenas**

* + 1. Revisit: Distance Education and Tech Update (Maritez Apigo)
       1. Wellness Central
          1. Health and wellness resources for students to access at their own time
       2. OER & ZTC
          1. Just in one semester with advocacy and support – we have had 14 faculty commit to making their courses ZTC – 23 ZTC sections
          2. Saving $58,000 for students per semester
          3. Nooshi reported that 60% (15 out of 25 classes) are working on ZTC projects

Departmental commitment from ESL

* + - * 1. 4CD Open Ed Symposium: Creating ZTC and Open Equitable Resources Fri. Feb. 19, 2021, 9am-12pm
        2. ZTC Degrees at CCC – getting a degree at CCC without paying a penny for books
      1. Comet Support Hub
         1. Live on Canvas – many departments have shells on this hub
         2. Some issues include not showing up in dashboard, making it mobile friendly, icon
         3. Suggestion on adding to CCC Website to
         4. Vanessa Crisostomo suggest having faculty bring up to students to let them know it is available
         5. Nooshi suggests going through department chairs to let faculty know – have students do some kind of work to have them look at it
         6. Mayra suggests the texting option for students and including it in correspondence going out to students
         7. David suggests that the Comet Support Hub to be on InSite
         8. Larry recommends making it as a tile – can use the announcement tile for brining attention
         9. Shelley suggests having a pop up messaging on the website
    1. Revisit: Student Success Survey and Data for Spring 2021 (Dr. Vanessa Mercado) – postponed to March and April meetings
  1. Student Resources
     1. National League of Cities Basic Needs of Postsecondary Students Initiative (Dennis Franco)
        1. City of Richmond, Richmond Promise, Contra Costa – idea is to make a more cohesive approach to addressing student needs and making resources clear
        2. Currently in stage of sharing data
        3. HelloFresh connection possible
     2. ASU (Jennifer Aguilar)
        1. Revisit: Student involvement on college committees (Hector Moncada)
           1. Student involvement – has been low
           2. Need more students to come on board with next election coming up
           3. Katie comments that ASU are doing such a great job
           4. Dennis shares that they will be working on graphics to put out on social media to assist and support ASU efforts – students getting involved in activities in general has been a challenge
           5. Nooshi – is there a video ASU has that can be promoted on Canvas? It would be great to come up with an internship type program to help students get involved and get experience – can add to orientation modules
           6. Mayra suggests that once video is available, reaching out to those who are already convening students
           7. Might be a good time to share this when events are happening – pay it forward
           8. Hector – Hear a lot of interest and hope Katie can join on of their meetings – losing 95% of ASU next semester and can’t not have ASU.
           9. Joel comments getting marketing materials down – work on doing presentations to new and incoming students – reach out to Joel for that.
     3. Academic Probation vs. Academic Warning
        1. District wide probation dismissal workgroup – pushback received initially was that it is listed in title IV
        2. Changing probation to warning – powerful enough to call attention
        3. Mayra suggests looking at Canada College for this model – might be helpful to incentives students to support students on their educational journey
        4. Can bring up any suggestions to the next meeting
        5. Shelley suggests “critical academic support” as an alternative
        6. Nooshi comments that we need to think about what are the levels of support we can give and how can we connect with student
        7. Recently revamped probation letters – making them more warm and friendly
        8. Jennifer A. comments that a friend who was academic probation – sharing her devastation
           1. Carla comments that this word is everywhere – transcript etc.

1. [CCC Strategic Plan](https://www.contracosta.edu/wp-content/uploads/2021/01/Strategic-Plan-1-5-21.pdf) & SSC (Rod)
   1. Review of the [Strategic Plan](https://www.contracosta.edu/wp-content/uploads/2021/01/Strategic-Plan-1-5-21.pdf) Topic Area 3 and the [Equity Plan](https://www.contracosta.edu/wp-content/uploads/2019/09/CCC_Student-Equity-Plan_Exec-Summary_2019-2022_Final-Submission_June-17-2019.pdf)
   2. Group Activity: What are we doing now that supports Topic Area 3?
   3. March SSC Meeting: What needs to be done and prioritizing action areas
2. Parking Lot – if time allows…
   1. SEAP Budget
   2. Student Services Center
   3. Student housing
   4. Childcare
   5. Mental Health Referrals
3. 2021-2022 Student Success Committee Co-Chairs (Faculty, Student)
4. Next Meeting: Scheduled for Tuesday March 2, 2021 – 3pm to 5pm
5. Adjournment: 5:03pm

Links shared:

OER and ZTC Updates slides: <https://docs.google.com/presentation/d/1ywUufWeS8ihd1L06Magog09GP4T79d606ZFO6vDzNwQ/edit?usp=sharing>

4CD Open Ed Symposium Registration:

<https://spark.adobe.com/page/mICOXfp07kts5/#register-now-for-the-4cd-open-ed-symposium-creating-ztc-and-open-equitable-resources-on-feb-19-2021-9am-12pm>